

EXAMPLE

EMEAL INVOICE/STATEMENT

Ann Example
123 Street Name
Town
County Post Code

VAT Reg. No. 138 1760 66

Depot name: West Sussex

Customer Name: David Other

Customer Account Number: HC000001

| | | |
|--------------------------|----------|---------------|
| TOTAL BALANCE DUE | £ | 160.03 |
|--------------------------|----------|---------------|

REQUEST FOR PAYMENT as at 31 JANUARY 2017 for Meals on Wheels
For queries, please contact your depot on:- 01234 567890
To receive this statement by email contact services.accounts@apetito.co.uk

HOW TO PAY

By Direct Debit from your bank:

Our preferred payment method; simple and safe. To arrange, please contact your depot on the above number. You will receive a monthly listing of all the meals you had. The payment will be processed around the fifteenth day of each month.

By online Debit/Credit card

You can make online payments 24 hours a day on our payment portal. Please go to:-

<https://payments.apetito.co.uk/mealsonwheels>

Please have your statement to hand to complete the online form.

Over the phone Debit/Credit card

Please contact our team between 9am & 4pm Monday to Friday (excluding bank Holidays) on 01225 757345. Please have your statement to hand.

By Cheque

Cheques made payable to apetito Ltd can be posted using the remittance advice (below) or handed to your driver who will issue you with a written receipt.

WHEN TO PAY - Please make payment within 14 days.

PAYMENTS RECEIVED AFTER 31-01-2017 WILL BE SHOWN ON YOUR NEXT STATEMENT

REMITTANCE: PLEASE RETURN THIS REMITTANCE ADVICE WITH YOUR PAYMENT:-

TO:

apetito Ltd
c/o Depot Name
Depot street
Depot Town
Depot Post Code
County

FROM:

Ann Example
123 Street Name
Town
County
Post Code

I ENCLOSE PAYMENT OF £

CASE REF: HC00001 EXAMPLE ANN